



<b>Subject:</b>	Update for Bobbin catering tender
<b>Date:</b>	20 September 2019
<b>Reporting Officer:</b>	John Walsh, City Solicitor / Director of Legal & Civic Services
<b>Contact Officer:</b>	Aisling Milliken, Functions and Exhibition Manager

<b>Restricted Reports</b>	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report</b>
1.1	This report purposes an additional service of catering unit in City Hall grounds be included in the Bobbin commercial catering tender.
<b>2.0</b>	<b>Recommendations</b>
2.1	<p>The Committee is asked to:</p> <ul style="list-style-type: none"> <li>Approve the recommendation made in respect of a self-contained catering/coffee unit on the grounds of City Hall to be included in the Bobbin Tender. The decision asked for at this time is an in principle one and further authority would be sought with further details on the siting, scale and appearance of the unit and operating principles at a later date.</li> </ul>

<b>3.0</b>	<b>Main report</b>
3.1	<p><u>Background Information</u></p> <p>The contract for the Bobbin is due to be re-let following the decision of SP&amp;R on the 25 January 2019. The Director of Legal &amp; Civic Services indicated at that meeting that he was exploring opportunities to increase revenue whilst enhancing the customer experience at City Hall. The proposal contained in this report is to establish an outdoor unit for the sale of tea/coffee and refreshments which would fall within those parameters.</p>
3.2	<p><u>Key Issues</u></p> <p>Approval is sought for the inclusion of an outdoor self-contained catering unit in the Bobbin tender to offer small scale catering in the grounds of City Hall. This unit would be present during events and busy months of footfall in the grounds (dates pre-agreed with the franchisee and Function Management Unit but not including the annual Christmas and Spring Continental Market).</p>
3.3	<p>This unit would be a welcome addition to the grounds for tourists and locals to avail of tea, coffee and tray bakes whilst enjoying the grounds environment. This self-contained unit would provide revenue to the Council as part of the franchise tender and would be included as part of the contractual arrangement in respect of the Bobbin.</p>
3.4	<p><u>Financial &amp; Resource Implications</u></p> <p>The cost to the Council would be the provision of amenities for the unit in the grounds – water and electric, however these costs would be managed within the tender agreement.</p>
3.5	<p><u>Equality or Good Relations Implications</u></p> <p>There are no direct good relations or equality implications arising from this report.</p>
<b>4.0</b>	<b>Appendices – Documents Attached</b>
	None